



**STATE OF TENNESSEE
TENNESSEE HUMAN RIGHTS COMMISSION
CENTRAL OFFICE**

ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY, SUITE 100
NASHVILLE, TENNESSEE 37243-1219
www.state.tn.us/humanrights

**FILING A PUBLIC ACCOMMODATION COMPLAINT
WITH THE TENNESSEE HUMAN RIGHTS COMMISSION (THRC)**

The Tennessee Human Rights Commission is an independent state agency which investigates allegations of discrimination in employment, places of public accommodations, and housing. If you feel that you have been discriminated against by a place of public accommodations because of your race, color, gender, religion, age (over 40), national origin, or creed, then you may file a public accommodations complaint of discrimination. If the complaint is jurisdictional, then THRC will investigate the matter. Complaints of discrimination must be filed with the Commission within 180 days of the alleged discriminatory act.

Please note that a delay could occur in the investigation of your charge if the complaint is not filled out properly. To assist the Tennessee Human Rights Commission with providing efficient service to you, please make sure that you do all of the following:

- Clearly print your answers;
- Answer all questions that apply to your allegations;
- Sign and date the complaint form; and
- Keep the Commission apprised of any changes in your address or contact numbers.

A copy of this complaint, and any documents which you attach to it, will be forwarded to the place of public accommodations whom you allege discriminated against you. The place of public accommodations will be given an opportunity to respond to your allegations, and a THRC investigator will be assigned to investigate your complaint.

Disclaimer

Title VI of the Civil Rights Act of 1964 (42 United States Code § 2000d) and Tennessee Code Annotated § 4-21-904 provide that any entity receiving Federal financial assistance may not discriminate against their program beneficiaries or participants based on their race, color, or national origin. The Tennessee Human Rights Commission does not discriminate against any person based on race, color, national origin, gender, religion, disability, age, creed, familial status, or on any other basis legally prohibited by or protected by Federal or State law. Parties who wish to file a complaint against the Tennessee Human Rights Commission for violation of Title VI of the Civil Rights Act of 1964 under 42 U.S.C. § 2000d or under T.C.A. § 4-21-904 should direct such complaints to either the Tennessee Title VI Compliance Commission, the United States Department of Housing and Urban Development Office of Fair Housing and Equal Opportunity, or the United States Equal Employment Opportunity Commission.



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(615) 741-5825 FAX (615) 253-1886
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(DEPARTMENT USE ONLY)

PUBLIC ACCOMMODATION DISCRIMINATION COMPLAINT

THRC# _____

1. COMPLAINANT CONTACT INFORMATION. Provide your name and address.

NAME

ADDRESS

TELEPHONE ()

CELL ()

APT No.

CITY

DATE OF BIRTH

COUNTY

STATE

ZIP

Provide the contact information of someone who can assist us in contacting you should we have difficulty in reaching you.

NAME

ADDRESS

TELEPHONE ()

CELL ()

CITY

STATE

ZIP

2. RESPONDENT CONTACT INFORMATION

Provide the name and address of place of public accommodation that you believe discriminated against you.

NAME OF BUSINESS

ADDRESS

TYPE OF BUSINESS

CITY

STATE

ZIP

NAME OF OWNER, IF KNOWN:

TELEPHONE ()

COUNTY

3. BASIS OF DISCRIMINATION

Why do you believe you were discriminated against? *Please specify the categories which you mark.*

☐ RACE: _____ ☐ COLOR: _____ ☐ SEX/GENDER: ☐ MALE ☐ FEMALE
☐ AGE ☐ RELIGION OR CREED: _____ ☐ NATIONAL ORIGIN: _____

4. WHEN DID THIS HAPPEN? Provide the most recent date of the alleged discriminatory act(s): _____

5. IN YOUR OWN WORDS, TELL US WHAT HAPPENED. Give dates, when applicable. Also, describe how others were treated differently than you. Use additional paper if needed.

IMPORTANT NOTICE

You, as the Complainant, have the right to hire an attorney and file a private lawsuit in the state court system, either Chancery or Circuit, at any time during the investigation of this complaint. If you choose this option, you must file suit within one (1) year from the date of the alleged act of discrimination and prior to any determination being made by the Tennessee Human Rights Commission (THRC). Unlike federal law, state law does not toll the statute of limitations on your claim while your charge is being investigated and/or mediated by this agency. You are not required to file a Complaint with the THRC, nor do you need the THRC's permission before you can file suit in Chancery or Circuit Court. However, if you file a lawsuit in State Court the THRC will administratively close its investigation of your Complaint pursuant to state law.

If you choose not to file a private lawsuit and this agency makes a final determination in your case, then you may not file a private lawsuit asserting same allegations as your THRC complaint, but you may file a private action appealing this agency's determination in the state court system, either Chancery or Circuit Court, within 30 days of receipt of the Determination Notice, which is the THRC's official position in this matter.

If you have questions whether you have options under federal law, please contact the U.S. Department of Justice.

By signing this complaint form, you are acknowledging that you have read and understand your rights as set forth above.

You have the option of signing the declaration below OR signing the complaint before a notary, either of which must be done before filing the complaint.

Declaration: I declare under penalty of perjury that the foregoing is true and correct.

Complainant Signature

Date

Complainant Signature

Date

Sworn to and subscribed before me this _____ day of _____, 20____.

NOTARY PUBLIC

My commission expires: _____.